

## Teacher Disciplinary Action Reviews

Required for **teacher** employment application [effective May 1, 2009]:

\_\_\_\_\_ School is required by MN State Statute to require you as an applicant for employment as a teacher to provide information regarding all current and previous disciplinary actions in the state of MN and other states taken against your teaching license as a result of sexual misconduct or attempted sexual misconduct with a student. Be notified that submitting false or incomplete information is a ground for dismissal.

\_\_\_\_\_ I have never had any disciplinary action as described above taken against my teaching license.

\_\_\_\_\_ I have had the following disciplinary action taken against my teaching license:

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Note: You shall be notified if your employment is terminated based on the result of the background check or Board of Teaching action. Note that the school is not liable for failing to hire or for terminating an individual's employment based on the result of a background check or Board of Teaching action. You shall be informed if this is the reason for denial of employment.

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Required follow through for school administration:

A 2008 state law requires the school hiring authority to contact the Board of Teaching before hiring a new [different] teacher to determine if disciplinary action has ever been taken against the individual. The Teacher Discipline Inquiry System (TDIS) is a password-protected online search application created for this purpose. The school should designate an individual to access TDIS.

[Access the Teacher Disciplinary Inquiry System.](#)

The current MN Department of Education Web site path is

[MDE](#) > [School Support](#) > [Data Submissions](#) > [Teacher Disciplinary Inquiry System](#)

New users will need to set up an account before using the system. Requests will be approved by the Board of Teaching. Users must search for records by teacher file folder number. A License Lookup feature is available if the file folder number is not known.

Disciplinary action taken against a licensee will be available on this system. This action represents the final action taken by the Board of Teaching. Only public information will be presented; the Board is unable to provide additional information due to data privacy laws.

Administration should print out the report as proof of completing the inquiry or make an official notation in the file indicating the action was completed and the record was clear.